

	<b>LANE COUNTY SHERIFF'S OFFICE POLICY</b>	Number: <b>G.O. 7.19</b>
		Issue Date: March 21, 2005
		Revision Date:
<b>CHAPTER:</b> Patrol		Related Policy:
<b>SUBJECT: Project Children's Trauma</b>		Related Laws:

**POLICY:** To lessen trauma experienced by children who have been the victim of a crime, witnessed a crime, or been involved in any other traumatic situation, including the removal of the child from his/her home for safety purposes, Deputies will provide the child with a teddy bear and a quilt provided for this purpose.

**RULE:** None

**PROCEDURE:**

I. Placement

A. Teddy bears and quilts will be placed in the designated locations and vehicles as listed below (The Alvadore-Franklin Lioness Club provides teddy bears and the Comforts for Children Program provides the quilts):

1. Sergeants' vehicles.
2. All Main Office Patrol vehicles.
3. All Resident Deputy vehicles.
4. Veneta and Creswell Contract vehicles and offices.
5. All CIS vehicles and CIS office.
6. Florence office.

B. The teddy bears and quilts will be enclosed in plastic bags for cleanliness.

II. Disbursement

A. The teddy bears and quilts are to be given to emotionally or mentally disturbed children, or young adults, who are experiencing trauma due to an emergency incident. Prior to giving a teddy bear or quilt to a young individual, the Deputy will look for visible signs of distress, such as crying, hysterics, or complete

withdrawal. Occasions that merit the dispensing of a teddy bear and quilt may include the following:

1. Injury accident.
2. Domestic disturbance (where one or both parents are taken into custody or where someone is seriously injured).
3. House fire.
4. Accident/intentional death of family member witnessed by child.
5. Lost child.
6. Victim of sexual abuse or assault.

### III. Documentation

- A. When a bear or quilt is given, the Deputy shall write a brief memorandum that will include the following information:
  1. The child's name and date of birth (or approximate age).
  2. A brief description of the incident.
  3. The case number issued.
- B. The memorandum is to be submitted to the shift supervisor along with the written report with copies to the Fiscal Section Supervisor.
- C. It will be the responsibility of the Fiscal Section Supervisor to notify the appropriate person, secure the replacement, and provide them with a copy of the Deputy's memorandum.
- D. There will undoubtedly be other circumstances that will merit dispensing of a teddy bear and quilt and this determination will be at the discretion of the Deputy.